



MISSOURI DEPARTMENT OF NATURAL RESOURCES  
ENERGY CENTER

## WORKSHEET 1 – MISSOURI STATE FLEET – ACQUISITIONS & CONVERSIONS

REPORTING AGENCY		PAGE NUMBER
REPORTING PERIOD <b>2006 FISCAL YEAR</b>	PREPARED BY	
LOCATION/PHONE		DATE PREPARED

### FLEET LOCATION

Select only one of the locations shown. If agency vehicles are stationed at more than one of the locations, fill out a separate Worksheet 1 for each location where agency vehicles are stationed. For a complete list of counties included in Kansas City and St. Louis, see the reference table shown on the back of this form.

☐ Jefferson City      ☐ Kansas City      ☐ St. Louis      ☐ Other

### ALTERNATIVE FUEL VEHICLES

Enter the acquisition data from all alternative fuel vehicles - one vehicle per row. Do not exempt the acquisition of any alternative fuel vehicle.

Make	Model	Model Year	Vehicle Class	VIN	Date Acquired	OEM or Conversion	Date Converted	Alt. Fuel Type	Flex, Dual or Dedicated	CAFE

### CONVENTIONAL FUEL VEHICLES

Group together the same type of vehicles in the same row. Do not enter the acquisition data from used or exempt vehicles.

Number of Vehicles	Make	Model	Model Year	Auto(s) or LDT(s)	Hybrid, Gas (nonhybrid), or Diesel	CAFE	Number of Vehicles	Make	Model	Model Year	Auto(s) or LDT(s)	Hybrid, Gas (nonhybrid), or Diesel	CAFE

Definitions, instructions and reference tables are shown on the back.

## DEFINITIONS AND INSTRUCTIONS FOR WORKSHEET 1

**Contact information** - enter all requested contact information in the space provided on the first worksheet. On the following worksheets, only the name of the agency and page number are requested.

**Reporting period** - only submit information from the fiscal year that just ended. The fiscal year runs from July 1 through June 30.

**Alternative fuel vehicles (AFV)** are equipped to be refueled with an alternative fuel such as ethanol 85, CNG, propane or electricity. Please note that hybrid gasoline vehicles are not classified as AFVs.

**Model year** is the period from September 1 of the previous calendar year through August 31.

**Vehicle classification** - from the reference table, select the appropriate abbreviation and enter it into the space provided.

**VIN** - enter the 17-character alpha-numeric vehicle identification number (VIN) that is assigned by the vehicle manufacturer. Include the VIN from only the acquisition of AFVs or vehicles converted to AFVs. Diesel vehicles refueled with biodiesel are not considered AFVs.

**OEM or conversion** - either the AFV was designed by the original equipment manufacturer (OEM) to run on alternative fuel, or the vehicle was converted to run on alternative fuel after leaving the factory.

**Conversion** - an original equipment manufacturer's vehicle that is reconfigured by a conversion company. Conversion kit components are under warranty of the conversion company.

**Flex fuel vehicles** run on a mix of fuels stored in the same on-board fuel tank such as gasoline and ethanol 85.

**Dual fuel vehicles** can run on either an alternative fuel or gasoline. The fuels are stored in separate on-board fuel tanks. Each tank is specifically designated to hold one type of fuel.

**Dedicated AFVs** are vehicles equipped to be refueled with one type of designated alternative fuel.

**CAFE** - for vehicles on contract with the State of Missouri, refer to the CAFE ratings prepared by the DNR Energy Center. For vehicles not on contract with the state, a complete list of vehicles can be found at [www.fueleconomy.gov](http://www.fueleconomy.gov).

**Conventional fuel vehicles (CFV)** are vehicles designed to be refueled with one type of conventional fuel, either gasoline or diesel. However, since no equipment upgrades are necessary to use biodiesel, CFVs refueled with diesel can also be refueled with the alternative fuel, biodiesel.

**Hybrids** are vehicles powered by both a combustion motor and an electric motor.

**Gas (nonhybrid)** are all nonhybrid CFVs designed to be refueled with gasoline.

COUNTIES INCLUDED IN THE METROPOLITAN STATISTICAL AREAS		VEHICLE CLASSIFICATIONS (Abbreviation)	MOTOR FUELS (Abbreviation)
<b>Kansas City</b> 1. Cass County 2. Clay County 3. Clinton County 4. Jackson County 5. Lafayette County 6. Platte County 7. Ray County	<b>St. Louis</b> 1. Franklin County 2. Jefferson County 3. Lincoln County 4. St. Charles County 5. St. Louis County 6. St. Louis City 7. Warren County	1. Automobile and State Wagon ( <b>Auto</b> ) 2. Light-Duty Truck, Van and SUV (< = 8,500 lbs. GVWR), ( <b>LDT</b> ) 3. Bus ( <b>Bus</b> ) 4. Medium-Duty Truck (8,501 to 26,000 lbs.), ( <b>MDT</b> ) 5. Heavy-Duty Truck (>26,000 lbs.), ( <b>HDT</b> )	1. Gasoline ( <b>Gas</b> ) 2. Diesel ( <b>DSL</b> ) 3. Ethanol 85 ( <b>E85</b> ) 4. Compressed Natural Gas ( <b>CNG</b> ) 5. Propane ( <b>LPG</b> ) 6. Electric ( <b>Elec</b> )